Standards Committee Meeting

June 9, 2022

[Zoom link for meetings](https://virginiatech.zoom.us/j/89631511588?pwd=eXdSYzVxNlowK2FwR3dUQ1o1NzJjUT09) (also, call in and other options are at the bottom of the agenda)

[Standards Committee shared folder](https://drive.google.com/drive/folders/106h7m1BsH9bw9ImtQH_eMWHlDFnaPKEe?usp=sharing)

Attendees:

1. Discussion: Revision of [Procedures for Review and Approval of an SAA-Developed Standard](https://www2.archivists.org/governance/handbook/section7/groups/Standards/Procedures-Review-Approval-SAA-Developed-Standard)
   1. [Marked up version](https://docs.google.com/document/d/1wQJVSPwCAY7J6J-ggw8T4KPxcZb7qAl6-ybXX6G9N2s/edit)
      1. What we have been discussing so far about revising the procedures
      2. Diversity Committee is reviewing the strategic plan and see what applies to them, as well as referencing all that against the new DEI guidelines; this is probably a place for collaboration
      3. Consultation part: document/list to reference the DEI guidelines as the proposal for revision/creation is being drafted; people don’t know where to look for resources and aren’t sure who to ask or what to ask so in addition to that knowing that people CAN reach out to DC and SC
      4. DC discussion the idea of what a standard is and what how does that work affect the way that archives;
      5. Does DC have a set of resources for people to review? There are several resources from the BLM Forum, but some manageable things probably need to be created.
         1. We can contact Kristen with suggestions
      6. Thinking about bandwidth both from our sides and from proposing entities
      7. Suggestion in the proposal language that people review some provided materials; expectations that we articulate should include questions and considerations (large v small org, under resourced orgs, wide v narrow applicability)
   2. Questions:
      1. What formal role, if any, would the Diversity Committee want to play in the creation/revision process?
      2. What informal role, if any, would the Diversity Committee want to play in the creation/revision process?
      3. Are there questions/concerns/thoughts the Diversity Committee has about revision of standards or more they would like to know about our process?
2. Updates
   1. Co-chair
      1. [Spreadsheet for tracking minor changes](https://docs.google.com/spreadsheets/d/1SHgRHrHTHIOO6896iPKmodQ09xfdvVGyXdEqgG3CxYQ/edit#gid=0) (nothing new, just leaving this here for easy access)
   2. Council
      1. EAC-CPF recommendation sent to Council--approved at May meeting
      2. TS-DACS major change recommendation sent to Council--approved at May meeting
   3. Technical Subcommittees
      1. TS-DACS
         1. Working on Annual Meeting/agenda forthcoming
         2. New version coming soon
      2. TS-EAS
         1. [Minor change submission](https://drive.google.com/drive/folders/16Xn7sw2C1H1tA8M5iVXr287A4qMIfncX)
            1. Questions/Discussion
            2. Vote to follow meeting
         2. From Lara: TS-EAS would like us to explore how TS-EAS might work with Standards to publicize the release of EAC-CPF 2.0.
            1. Should TS-EAS prepare something on the release for the Standards Committee annual meeting in July?
            2. Archival Outlook? What if Standards had a recurring space??
            3. Targeting sections
            4. Listservs
            5. How do we promote to regional/local groups? What does communication look like between SAA and regionals groups? [Regional Archives representatives](https://www2.archivists.org/groups/regional-archival-associations-consortium-raac)
            6. TS-EAS Outreach Team is meeting soon and will work on some text that we can share/distribute
      3. TS-AFG
         1. No updates/Will work with AFG on some activity
      4. TS-GRD
         1. FYI: [Revisions/extension request](https://docs.google.com/document/d/1oxq5VkRa-ZDgGCrR0tNF1YIRlEn7v8dw/edit?usp=sharing&ouid=114613486538548445006&rtpof=true&sd=true)
   4. Other groups/liaison roles
      1. [GPAS revision](https://drive.google.com/drive/folders/19Ye0nhkkaZ6x1_oAGE9jS9XfWKWYlAjl?usp=sharing)--GPAS is working on an update for us and plan to have it in the next couple of weeks so we can hopefully have a recommendation by the July 1 Council deadline.
3. Other items or updates
   1. Request for SAA Endorsement of an External Standard--A4BLiP
      1. [Procedures for SAA Endorsement of an External Standard](https://www2.archivists.org/governance/handbook/section7/groups/Standards/Procedures-SAA-Endorsement-External-Standard)
      2. [Submission](https://docs.google.com/document/d/1rfHHd6Ny7EVyFOaypZV0utXN1bsgyadpbX_7HhlrGX4/edit)
      3. Questions/Discussion
         1. How broad is the application of this intended to be? The title includes Philadelphia and this may be primarily for attribution. Is this a concern?
         2. Website/blog is Archives for Black Lives
         3. SAA endorsement would be good, since it’s already seeing a lot of use and
      4. Vote to follow meeting
4. Update: Annual Meeting
   1. July 21, 12p EDT/11a CDT/10a MDT/9a PDT/6p CEST (90 min meeting)
   2. [Draft agenda](https://docs.google.com/document/d/1cHIiw4cIFI4xkkh4wh1kCXy8As3GCsP2SBx7-SjIhr4/edit)
   3. Advertising
      1. [link/registration](https://connect.archivists.org/events/event-description?CalendarEventKey=3fec9f1b-d722-454b-bfc0-4912e684106b&Home=%2fhigherlogic%2focapi%2fadmin%2fevents%2fManageCalendarEvents%2fGetEventsForCalendar)
5. Next meeting: July 14, 2022 -- We will not have a full meeting (and we’ll keep it short), but it will be a last chance to go over some things for the business meeting for committee members. Liaisons and ex-officios are welcome to skip out!

Additional Zoom info:

Meeting ID: 896 3151 1588

Passcode: 709958

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+13017158592,,89631511588#,,,,\*709958# US (Washington DC)

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